Attachment 3 - Weymouth Response and Fee Estimate

Complete email copy with header information for filing under 950 CMR 32.08(1)(f).

Response sent September 28, 2026

From: Town of Weymouth Public Records <messages@nextrequest.com>

To: joey@parentdataforce.com

Date: Mon, 28 Sep 2026 15:17:02 +0000

Subject: [External Message Added] Town of Weymouth public records request #26-4756

-- Attach a non-image file and/or reply ABOVE THIS LINE with a message, and it will be sent to staff on this request.
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Town of Weymouth Public Records

A message was sent to you regarding record request #26-4756:

Good morning, Mr. Ford,

The Town of Weymouth School Department hereby responds to your public records request, dated September 23, 2026. After an initial search, we have identified approximately 30 records that may be responsive to your request and subject to disclosure under the Public Records Law, G.L. c. 66. Additional time is required to search our hard copy records to identify any additional records that may be responsive.

Further review of these records will be required to determine: (1) whether the records are responsive to your request; (2) whether they contain information that may be exempt from public records disclosure or otherwise protected; and/or (3) to the extent said information is exempt, whether it needs redaction. For example, certain portions of these records may contain employee personal addresses, email addresses, phone numbers, and other private or personal information exempt from disclosure pursuant to G.L. c. 4, § 7, 26(c) as information relating to specifically named individuals, the disclosure of which may constitute an unwarranted invasion of personal privacy. Such information is also protected by state law, G.L. c. 66A, the Fair Information Practices Act and, as such, is exempt pursuant from disclosure pursuant to G.L. c. 4, § 7, 26(a) (Exemption (a) applies to records that are specifically or by necessary implication exempted from disclosure by statute.

The Public Records Law (PRL) authorizes a municipality to charge a reasonable fee for the production of public records. G.L. c. 66, § 10(d); 950 CMR 32.07(2). The Town may charge an hourly rate equal to or less than the hourly rate attributed to the lowest paid employee who has the necessary skill required to search for, compile, segregate, redact, or reproduce a record requested, but the fee shall not be more than $25.00 per hour. G.L. c. 66, § 10(d)(ii). The Town does not have an employee with such necessary skill who is paid less than $25.00 per hour. Consistent with the PRL, the first two (2) hours of personnel work are free of charge; thereafter, an hourly rate of $25.00 will be charged, G.L. c. 66, § 10(d); 950 CMR 32.07(2)(i). Based on the projected staff time involved in searching for, reviewing, redacting, and scanning the records, we are providing herewith a cost estimate calculating said fee.

The Town's good faith estimate of employee work time required to respond to your request, assuming production will be made electronically and delivered by email, is as follows:

- Initial search: 2 hours (already expended) × $0 = $0. The work completed in our initial search falls within the first two hours for which no municipal fee is assessed.

- Additional search for responsive records: 1 hour × $25 per hour = $25

- Review, segregation, and redaction of approximately 30 files: estimated at 20-30 minutes per file, or approximately 12 hours in total: 12 hours x $25 per hour = $300

- Final review and preparation of files for delivery: 1 hour x $25 per hour = $25

- Digital delivery: $0

Accordingly, at a rate of $25 per hour, the total estimated fee for digital delivery of responsive records is $350.

The PRL requires public entities who do not furnish records in response to a public records request within 10 days to either "suggest a reasonable modification of the scope of the request or offer to assist the requestor to modify the scope of the request if doing so would enable the agency or municipality to produce records sought more efficiently and affordably." G.L. c. 66, §10(b)(vii). Accordingly, we are open to discussing and assisting you in modifying the scope of your public records request to enable a more efficient and affordable production.

If you would like us to proceed with your request, please submit a check or money order payable to the Town of Weymouth, noting on the check that it concerns public records request #26-4756, and send it to Weymouth Public Schools, attn: Kelly Powers, 89 Middle Street, Weymouth, MA 02189. Once payment for the full estimated fee is received, we will begin the work necessary to fulfill this request.

With that said, please be advised that if the Town does not receive payment as indicated above or otherwise hear from you to modify your request within twenty (20) business days from the date of this correspondence, we will consider your request withdrawn and the matter closed.

If you wish to challenge this estimate or if you feel that the Town has violated G.L. c. 66, §10, pursuant to G.L. c. 66, §10A, you may submit an appeal to the Supervisor of Public Records in the Office of the Secretary of the Commonwealth or seek judicial review by commencing a civil action in Norfolk Superior Court.

Thank you,

Kelly Powers
Assistant to Superintendent Curtin & the Weymouth School Committee

xc: Lisa Van Winkle, Clerk & RAO

View Request 26-4756:
https://townofweymouthma.nextrequest.com/requests/26-4756

Questions about your request? Reply to this email or sign in to contact staff at Town of Weymouth.

Technical support: See our help page:
https://www.civicplus.help/nextrequest/docs/requesters