



The Berlin-Boylston Regional School District

Towns of Berlin and Boylston

215 Main Street, Boylston, MA 01505

508-869-2837

www.bbrsd.org

September 23, 2026

Parent Data Force

Joey Ford

Joey@parentdataforce.com

Re: Public Records Response

Dear Mr. Ford:

I am writing on behalf of Berlin-Boylston Regional School District in response to your public records request dated September 19, 2026, seeking all final or executed student-related agreements resolving, compromising, settling, memorializing, or otherwise disposing of a dispute, claim, complaint, appeal, due-process matter, grievance, or other contested educational issue involving Berlin-Boylston Regional School District .

Pursuant to M.G.L. c. 66, § 10(d) and 950 CMR 32.07, the District has prepared the following good-faith estimate of the anticipated costs associated with responding to your request.

Based on the scope of your request, the District anticipates that it will need to search relevant electronic and/or paper files, review potentially responsive records, redact confidential information, and compile responsive documents. The District anticipates that certain responsive records will contain confidential information that must be redacted prior to disclosure in accordance with applicable state and federal law.

The District estimates that responding to your request will require approximately three (3) hours of staff time, consisting of one hour to search for and compile responsive records and two hours to review and complete legally required redactions. At an hourly rate of \$25.00, the total estimated fee is \$75.00.

The hourly rate used in this estimate reflects the rate of the lowest-paid employee capable of performing the necessary work, subject to the applicable statutory limit. This estimate is based on the information currently available to the District and represents its good-faith assessment of the anticipated costs. The District will notify you if it determines that the actual costs are likely to differ materially from this estimate.



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Please confirm whether you wish to proceed with the request at the estimated cost. Alternatively, you may narrow or modify the scope of your request, which may reduce the time and expense associated with producing the records.

If you wish to proceed, please submit payment of \$75.00 to The Berlin-Boylston Regional School District. Upon receipt of payment, the District will undertake the work described above and anticipates providing the responsive, nonexempt records by Tuesday, October 13, 2026.

If you wish to appeal this response, you may file an appeal with the Supervisor of Records within 90 calendar days in accordance with 950 CMR 32.08. You may also seek judicial review by commencing a civil action in Superior Court pursuant to M.G.L. c. 66, § 10A(c).

Best,

Jennifer Fortune
Executive Assistant to the Superintendent
Berlin-Boylston Regional School District